

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES

Minutes of Regular Board Meeting

December 27, 2018

5:00 p.m.

Present: President Gerald Wuetcher, Vice President Bill Shanks, Treasurer Don Smith, Secretary Annie Denton, Maurice (Mo) Bakke (WCL Friends Liaison to the Board), Karen Kasacavage (Director)

Absent: Member Jennifer Sullivan

CALL TO ORDER

President Gerald Wuetcher called the meeting to order at 5:00 p.m.

APPROVAL OF MINUTES

President Gerald Wuetcher submitted for consideration a draft of the minutes from the meeting held on November 14, 2018. Bill Shanks made a motion to approve the minutes as submitted. Annie Denton seconded the motion. The Board approved the motion by a vote of 4-0.

FINANCIAL REPORT

Karen reported the funds from the CD that matured on December 5, 2018 were deposited into a Money Market Account at Community Trust Bank. The current rate on the account is 2.5%.

Don Smith made a motion to accept the financial report and approve the payment vouchers. Annie Denton seconded the motion. The Board approved the motion by a vote of 4-0.

FRIENDS OF THE LIBRARY REPORT

Maurice Bakke presented the Friends of the Library report. He reported that the Friends did not meet in December. The Friends of the Woodford County Library will hold its next meeting at the Main Library on Wednesday, January 9, 2019 at 6:30 p.m.

DIRECTOR'S REPORT

A. Midway Branch – Heating, Ventilation, Air Conditioning

Karen reported that she has received a quote from Thermal Equipment in the amount of \$7,555.00 to replace a heating and air conditioning unit at the Midway Branch. A second quote is pending from Phillips & Sons to replace the unit. The board instructed Karen to select the best estimate and to authorize the work. Bill Shanks made a motion to permit Karen to proceed with authorizing the work. Don Smith seconded the motion. The Board approved the motion by a vote of 4-0.

UNFINISHED BUSINESS

Bill Shanks reported that Jack Kain would like to wait to sell The Flower Basket property at this time. The board then authorized Bill Shanks and Karen to arrange a meeting with the owner of The Flower Basket to discuss her long-range plans for the business.

President Gerald Wuetcher and Karen met with representatives from Community Trust Bank and Alex Riddle of Kite Riddle Holdings to discuss issues related to the parking lot, including cost sharing and controlling access to certain parking spaces. President Wuetcher reported on the meeting and he recommends entering into a formal written agreement with the parties involved to outline the upkeep and use of the shared parking lot.

NEW BUSINESS

Bill Shanks reported that many libraries include a cost savings phrase on their patron's receipts at check out. The board agreed that this is a positive feature to offer our patrons. Karen will research the option and will report her findings to the board.

ADJOURN

Annie Denton made a motion to adjourn the meeting. Don Smith seconded the motion. The Board approved the motion by a vote of 4-0. The meeting adjourned at 6:05 p.m.

ATTEST:

President

Secretary

Date: _____