

## WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES

Minutes of Regular Board Meeting

October 17, 2018

5:00 p.m.

Present: President Gerald Wuetcher, Vice President Bill Shanks, Secretary Annie Denton, Member Jennifer Sullivan, Karen Kasacavage (Director), John Crawford (Assistant Director)

Absent: Treasurer Don Smith

Guests: Tom Smith, Sherman-Carter-Barnhart  
Mary Ann Gill

### CALL TO ORDER

President Gerald Wuetcher called the meeting to order at 5:00 p.m.

### GUEST

Tom Smith distributed minutes from his meeting with Karen on August 9, 2018. He briefly reviewed the options for expansion and discussed the primary goals of any potential expansion project. The Board affirmed that its top priorities are to double the size of the community room and provide additional study room space. They also discussed how additional space might accommodate any future partnerships with other local institutions.

### APPROVAL OF MINUTES

President Gerald Wuetcher submitted for consideration a draft of the minutes from the meeting held on September 19, 2018. Bill Shanks made a motion to approve the minutes as submitted. Annie Denton seconded the motion. The Board approved the motion by a vote of 4-0.

### FINANCIAL REPORT

Jennifer Sullivan made a motion to accept the financial report and approve the payment vouchers. Bill Shanks seconded the motion. The Board approved the motion by a vote of 4-0.

### FRIENDS OF THE LIBRARY REPORT

The Friends of the Library held the Autumn Tea in the Countryside at the Troy Center at Troy Presbyterian Church on Sunday, October 14 from 2:00-4:00 p.m. The tea included a Chautauqua performance by Rachel Lee Rogers as Jean Ritchie and a performance by the Woodford County High School Jazz Band. Twelve quilts were on display as part of the second annual Quilt Show and Silent Auction. The silent auction will end on Sunday, December 9 at 5:00 p.m. Approximately 80 people attended the event.

## DIRECTOR'S REPORT

### A. Parking lot

Karen met with the Friends of Big Spring Park. They have applied for a grant from the Blue Grass Community Foundation to pursue plans to build an overlook to the park adjacent to the Library parking lot.

Karen met with Woodford Sealcoat. They indicated they could mark spaces as reserved for library patrons and staff for \$25 per space. There are approximately 25 spaces to be marked, resulting in an estimated total cost of \$625.

Bill Shanks moved to accept the quote from Woodford Sealcoat to mark 25 spaces as reserved for the Woodford County Library at a cost of \$25 per space for an estimated total cost of \$625. Jennifer Sullivan seconded the motion. The motion passed by a vote of 4-0.

### B. Community Room carpet

Karen received a proposal from Rodgers Décor & More to replace the flooring in the community room. They proposed installing 104 square yards of carpet squares that could be replaced individually if stained or otherwise ruined. The estimated cost is \$3,899. The board asked Karen to obtain a second bid.

Annie Denton made a motion authorizing the Director to proceed with purchasing carpet for the community room that she believed to be the best value at a cost up to \$3,899. Bill Shanks seconded the motion. The Board approved the motion 4-0.

## UNFINISHED BUSINESS

### A. Board By-Laws – review

President Wuetcher distributed a revised draft of the by-laws to board members at the last meeting. No revisions to the draft were proposed.

Jennifer Sullivan made a motion to accept the amended by-laws. Annie Denton seconded the motion. The Board approved the motion 4-0.

## NEW BUSINESS

The Board agreed to move the November regular board meeting. It has been rescheduled for Wednesday, November 14 at 5:00 p.m.

## ADJOURN

Bill Shanks made a motion to adjourn the meeting. Jennifer Sullivan seconded the motion. The Board approved the motion by a vote of 4-0. The meeting adjourned at 5:56 p.m.

**ATTEST:**

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**President**

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**Secretary**

**Date:** \_\_\_\_\_