

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES

Minutes of Regular Board Meeting

March 17, 2021

5:00 p.m.

Present: President Gerald Wuetcher, Vice President Bill Shanks (via Zoom), Treasurer Patrick Hall (via Zoom), Member Annie Denton (via Zoom), Shirley Wilson (Friends of the Woodford County Library Representative to the Board), Susan Buffin (Woodford County Historical Society Representative to the Board), Karen Kasacavage (Director), John Crawford (Assistant Director), Stacy Thurman (Midway Branch Manager)

Absent: Member Maurice Bakke

Guests: Tom Smith, Sherman-Carter-Barnhart Architects
Louis Ragusa, Compass Municipal Advisers
Magistrate Mary Ann Gill (via Zoom)

CALL TO ORDER

President Gerald Wuetcher called the meeting to order at 5:00 p.m.

GUEST – LOUIS RAGUSA

Bid packets for the expansion project are due tomorrow, March 18, 2021. Mr. Ragusa will then finalize plans to issue the bonds to secure the Library's financing for the project. It is expected that the Library will borrow approximately \$3 million and repay the loan over 25 years at an interest rate of around 2%. The Library will then have an annual debt service of approximately \$160,000-\$165,000.

The Board authorized the Library Director to sign off on the closing documents for the financing.

GUEST – TOM SMITH

Mr. Smith informed the Board that the deadline for bids was extended so that some additional testing for hazardous materials could be done on the outside of the building. Though Mr. Smith regrets the delay, the ability to disclose this information to prospective bidders will likely result in better bids that more accurately estimate the costs of any potential abatement.

The Kentucky Department for Housing, Buildings, and Construction has approved the architectural plan for the expansion.

The electrical power to the Mattingly Law Office is supplied by a mast located on the building purchased by the Library for the expansion. Mr. Smith will reach out to the agent for the owners of the building to develop a plan to relocate the utility. He will also propose a plan to restore a small section of landscaping on the adjacent property that will be damaged during the project.

APPROVAL OF DECEMBER MINUTES – REGULAR BOARD MEETING – February 17, 2021

President Wuetcher submitted a draft of the minutes from the regular meeting on February 17, 2021 for the Board's consideration. Bill Shanks moved to approve the minutes as submitted. Patrick Hall seconded the motion. The Board approved the motion by a vote of 4-0.

FINANCIAL REPORT

The budget remains on target. A certificate of deposit (CD) matured on February 28, 2021. It was rolled into a CD at Citizens Commerce Bank that will earn a rate of return of 0.65%. The Library also chose to move \$173,848.95 from its money market account into the CD. Annie Denton made a motion to accept the financial report and approve the payment vouchers. Bill Shanks seconded the motion. The Board approved the motion by a vote of 4-0.

FRIENDS OF THE LIBRARY REPORT

Shirley Wilson reported that the Friends held a meeting via Zoom last month. They have approximately \$9,000 on deposit in the bank. The Friends are now accepting online applications for the Carla R. Dills Memorial Scholarship.

WOODFORD COUNTY HISTORICAL SOCIETY REPORT

Susan Buffin reported that the Historical Society has reopened to the public. They are open 10-4 on Wednesday – Saturday.

The local AARP Tax-Aide is using the Historical Society building to meet with clients so that they can drop off their income tax information.

An outside light that was replaced after being damaged as a result of last month's winter storm.

VERSAILLES REPORT

The number of patrons visiting the Library has steadily increased in recent weeks since the Library reopened for in-person service on February 1, 2021.

On March 18, 2021 at 6:00 p.m., the Library will host the Kentucky Chautauqua program "Votes for Women" on Zoom. It will feature Kelly Brengelman as Madeline McDowell Breckinridge, a prominent state and national leader in the suffrage movement.

MIDWAY REPORT

Stacy Thurman discussed the work she has been doing with the Midway Museum to do an oral history project. She asked that the Board consider for approval the Memorandum of Agreement proposed by the Midway Museum to form the Midway Oral History Project (MOHP) Committee.

Annie Denton made a motion to approve the Memorandum of Agreement with the Midway Museum. Patrick Hall seconded the motion. The Board approved the motion by a vote of 4-0.

DIRECTOR'S REPORT

A. Library Expansion – update

See discussions under GUEST – LOUIS RAGUSA and GUEST – TOM SMITH

B. Fiscal Year 2021/2022 – Budget Discussion

Karen discussed the possibility of discontinuing fees for overdue materials and the \$1/page fee to send or receive a fax.

Patrons would still be expected to pay the replacement cost for items lost or damaged. They would also have to pay for printouts or photocopies.

Bill Shanks made a motion to suspend the collection of fines for overdue materials. Patrick Hall seconded the motion. The Board approved the motion by a vote of 4-0. The Board will reconsider this issue next year, if necessary.

Annie Denton made a motion to eliminate the \$1/page fee to send or receive a fax. Bill Shanks seconded the motion. The Board approved the motion by a vote of 4-0. The Board will reconsider this issue next year, if necessary.

NEW BUSINESS

Karen would like to fill the full-time technical services position vacated in February with an internal candidate.

President Wuetcher's second term will end effective July 1, 2021. The Board agreed to run advertisements for the pending vacancy in the *Woodford Sun* on April 1, 8, and 15. Applications will be due on April 23, 2021.

ADJOURN

Patrick Hall made a motion to adjourn the meeting. Annie Denton seconded the motion. The Board approved the motion to adjourn by a vote of 4-0. The meeting adjourned at 6:23 p.m.

ATTEST:

President

Secretary

Date: _____