

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES
Minutes of Regular Board Meeting
February 20, 2019
5:00 p.m.

Present: President Gerald Wuetcher, Treasurer Don Smith, Secretary Annie Denton, Member Jennifer Sullivan, Karen Kasacavage (Director), John Crawford (Assistant Director)

Absent: Vice President Bill Shanks

Guests: Sam Waninger – Craft, Noble & Company PLLC
Presentation of the FY 2017-2018 audit

CALL TO ORDER

President Gerald Wuetcher called the meeting to order at 5:00 p.m.

GUEST – SAM WANINGER – AUDIT

Sam Waninger distributed and reviewed the annual audit for fiscal year 2017-2018. Mr. Waninger characterized it as a “very clean audit” and found no grounds to modify any of the financial statements he reviewed.

Don Smith moved to accept the audit report as presented. Jennifer Sullivan seconded the motion. The motion was approved 4-0.

APPROVAL OF MINUTES

President Gerald Wuetcher submitted for consideration a draft of the minutes from the meeting held on January 16, 2019. Annie Denton made a motion to approve the minutes as submitted. Don Smith seconded the motion. The Board approved the motion by a vote of 4-0.

FINANCIAL REPORT

Karen noted that the Library has collected 93% of its projected tax revenue for the year and spent 53.8% of its budgeted expenses.

A Certificate of Deposit (CD) from Citizens Commerce Bank is set to mature on February 28, 2019. Karen will check rates to see if it is best to roll it into a new CD or place the funds in the money market account with Community Trust Bank.

Jennifer Sullivan made a motion to accept the financial report and approve the payment vouchers. Don Smith seconded the motion. The Board approved the motion by a vote of 4-0.

FRIENDS OF THE LIBRARY REPORT

The Friends met on February 13, 2019. The Friends will provide “staff appreciation” awards to staff members at the Library’s in-service day on February 18, 2019. The awards will be based on years of service and include gift cards to Kroger or The Amsden Coffee Club.

DIRECTOR’S REPORT

A. Executive Session - KRS.61.810 (1)(b)

Jennifer Sullivan made a motion for the Board to go into executive session under KRS.61.810(1)(b) to discuss a potential property acquisition. Don Smith seconded the motion. The motion was approved by a vote of 4-0. The Board went into executive session at 5:37 p.m.

Jennifer Sullivan made motion for the Board to come out of executive session. Don Smith seconded the motion. The motion was approved 4-0. The Board came back into open session at 5:50 p.m.

B. Report on insurance claim

Karen advised the Board that an insurance claim resulting from a patron’s fall on the Library’s front sidewalk has been resolved.

C. Sherman-Carter-Barnhart Architects – update

Tom Smith will present an update to his cost opinion reports next month.

D. Fine Forgiveness – April

The Board unanimously consented to have a fine forgiveness program throughout April. Patrons will be able to have \$5 in fines forgiven for each donation of an approved school supply. The school supplies will then be donated to Woodford County Public Schools.

UNFINISHED BUSINESS

President Wuetcher and Karen met with Alex Riddle and representatives from Community Trust Bank. Mr. Riddle agreed to share the snow removal costs with the Library and Community Trust Bank. No agreement, however, has been reached to rectify discrepancies in the various surveys of the back parking lot.

NEW BUSINESS

Two Board terms expire at the end of June 2019. Karen will review the application process with new Judge-Executive James Kay.

ADJOURN

Jennifer Sullivan made a motion to adjourn the meeting. Don Smith seconded the motion. The Board approved the motion by a vote of 4-0. The meeting adjourned at 5:55 p.m.

ATTEST:

President

Secretary

Date: _____