

## WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES

Minutes of Regular Board Meeting

September 19, 2018

5:00 p.m.

Present: President Gerald Wuetcher, Vice President Bill Shanks, Treasurer Don Smith, Secretary Annie Denton, Member Jennifer Sullivan, Karen Kasacavage (Director), John Crawford (Assistant Director)

### CALL TO ORDER

President Gerald Wuetcher called the meeting to order at 5:00 p.m.

### APPROVAL OF MINUTES

President Gerald Wuetcher submitted for consideration a draft of the minutes from the meeting held on August 15, 2018. Bill Shanks made a motion to approve the minutes as submitted. Don Smith seconded the motion. The Board approved the motion by a vote of 5-0.

### FINANCIAL REPORT

Jennifer Sullivan made a motion to accept the financial report and approve the payment vouchers. Annie Denton seconded the motion. The Board approved the motion by a vote of 5-0.

### FRIENDS OF THE LIBRARY REPORT

The Friends of the Library met on August 15, 2018. They discussed the upcoming the Autumn Tea and Quilt Auction. They are currently collecting donations for the Tea, which will be held at the Troy Presbyterian Church on Sunday, October 14 from 2-4 p.m.

### DIRECTOR'S REPORT

#### A. Parking lot

Karen met with Billie Dollins of Community Trust Bank to discuss the possibility of reserving some parking spots for library users and some spots for bank staff. Karen will get a cost estimate from Woodford Sealcoat and others, as needed, to mark certain parking spots as reserved.

#### B. Feasibility Study

Anne Denton made a motion to authorize the Director to have Sherman Carter Barnhart complete feasibility studies for possible expansion into the back parking lot and the possible acquisition and expansion into the property on the north side of the library building. Don Smith seconded the motion. The motion passed by a vote of 5-0.

### UNFINISHED BUSINESS

#### A. Board By-Laws – review

President Wuetcher distributed a revised draft of the by-laws for members for review.

**NEW BUSINESS**

Karen advised the Board that the carpet in the Community Room needs to be replaced. She will get estimates for new flooring.

**ADJOURN**

Bill Shanks made a motion to adjourn the meeting. Annie Denton seconded the motion. The Board approved the motion by a vote of 5-0. The meeting adjourned at 5:18 p.m.

**ATTEST:**

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**Secretary**

**Date:** \_\_\_\_\_