

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES

Minutes of Regular Board Meeting

July 18, 2018

5:00 p.m.

Present: President Gerald Wuetcher, Treasurer Don Smith, Member Bill Shanks, Member Annie Denton, Member Jennifer Sullivan, Karen Kasacavage (Director), John Crawford (Assistant Director)

Guests: Judge Executive John Coyle – New member photos
Mary Ann Gill

CALL TO ORDER

President Gerald Wuetcher called the meeting to order at 5:00 p.m.

APPROVAL OF MINUTES

President Gerald Wuetcher submitted for consideration a draft of the minutes from the meeting held on June 20, 2018. Bill Shanks made a motion to approve the minutes as submitted. Annie Denton seconded the motion. The Board approved the motion by a vote of 4-0.

FINANCIAL REPORT

Karen reported that the expenses for fiscal year 2017-2018 came in just under budget projections.

Jennifer Sullivan made a motion to accept the financial report and approve the payment vouchers. Bill Shanks seconded the motion. The Board approved the motion by a vote of 4-0.

GUEST

Judge Executive John Coyle posed for pictures with new members Annie Denton and Jennifer Sullivan to commemorate their oath of office ceremonies.

REGIONAL LIBRARIAN'S REPORT

The Kentucky Humanities Council (KHC) is sponsoring a statewide literacy initiative called "Kentucky Reads." All Kentuckians are invited to read the modern classic *All the King's Men* by Robert Penn Warren. The American Association of University Women (AAUW) has received funding from the KHC to collaborate with the Library on a series of book discussions featuring area scholars.

All Special Purpose Government Entities (SPGEs), such as the Woodford County Library, must adopt a tax rate prior to September 15, 2018.

This month's trustee tip outlines how the compensating rate and the 4% rate are set by the Kentucky Department for Libraries and Archives (KDLA), how those rates are selected by the Board, and if a public hearing must be held at fiscal court.

FRIENDS OF THE LIBRARY REPORT

There was no meeting in July. The Friends will meet again on August 8, 2018.

DIRECTOR'S REPORT

A. Summer Reading - update

Summer reading registration continues for all ages. To date, 1,478 kids and over 650 adults have registered.

The "Lunch Bunch" continues to be phenomenally successful having served well over 2,000 meals so far.

B. Woodford County Historical Society - update

Karen contacted Susan Buffin to see if members from the Historical Society Board would like to have a meeting with members from the Library Board. They suggested a meeting on August 13, 2018 at 5:30 p.m. Gerald Wuetcher and Annie Denton volunteered to attend the meeting. Karen will email Susan Buffin to see if the meeting might occur sooner so that Ms. Denton or President Wuetcher might have more time to email a report to the other members before the next board meeting scheduled on August 15, 2018.

C. Tax Rates – FY 18/19

Karen distributed a worksheet comparing various tax rates and the projected revenue that they would produce. The Board tabled consideration of a tax rate until the August meeting.

D. Board By-Laws – review

Board reviewed the current by-laws. Members suggested revisions to the by-laws so that they more accurately described the duties of each officer. President Wuetcher will draft a revision of the by-laws and circulate it to other members and Karen.

E. Board – officer elections

Don Smith moved to approve the following slate of officers: Gerald Wuetcher as President, Bill Shanks as Vice-President, Don Smith as Treasurer, and Annie Denton as Secretary. Jennifer Sullivan seconded the motion. The motion was approved 5-0.

NEW BUSINESS

The HVAC system at the Midway Branch is not working properly. Bill Shanks made a motion to authorize Karen to replace the HVAC unit for the Midway Branch community room. Annie Denton seconded the motion. The motion was approved 5-0.

Karen shared with the Board an engagement letter from Craft, Noble and Company LLC to perform the annual audit. Jennifer Sullivan moved to accept the engagement letter and authorize Craft, Noble and Company LLC to perform the audit at an estimated cost of \$5,860.

Midway Branch Manager Stacy Thurman would like to have an off-site make and take program that would utilize wine corks from a local wine shop. The Board was apprised of the possible program and expressed no objection.

ADJOURN

Bill Shanks moved to adjourn the meeting. Don Smith seconded the motion. The Board approved the motion unanimously. The meeting adjourned at 5:57 p.m.

ATTEST:

Secretary

Date: _____