

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES

Minutes of Regular Board Meeting

July 17, 2019

5:00 p.m.

Present: President Gerald Wuetcher, Vice President Bill Shanks, Secretary Annie Denton, Member Jennifer Sullivan, Member Patrick Hall, Maurice Bakke (Friends Liaison to the Board), Karen Kasacavage (Director), John Crawford (Assistant Director), Stacy Thurman (Midway Branch Manager)

Guests: Judge-Executive James Kay, Mary Ann Gill, John McGary (Woodford Sun Editor)

CALL TO ORDER

Vice President Bill Shanks called the meeting to order at 5:05 p.m.

OATH OF OFFICE

Judge-Executive James Kay administered the oath of office to Patrick Hall.

APPROVAL OF MAY MINUTES

Vice President Bill Shanks submitted for consideration a draft of the minutes from the regular meeting held on June 19, 2019. As submitted, the draft of the minutes contained a typo. In the Friends of the Library section, "There next big book sale..." was corrected to read "Their next big book sale..." Jennifer Sullivan moved to approve the minutes as corrected. Annie Denton seconded the motion. The Board approved the motion by a vote of 4-0.

FINANCIAL REPORT

The budget was on target for fiscal year 2018-2019. Karen also noted that the annual audit process has begun.

Jennifer Sullivan made a motion to accept the financial report and approve the payment vouchers. Annie Denton seconded the motion. The Board approved the motion by a vote of 5-0.

FRIENDS OF THE LIBRARY REPORT

Maurice Bakke reports that the Friends currently have \$6,533.88 with no unpaid bills or invoices.

The Friends will be collaborating with the Woodford County Historical Society on August 25, 2019 to dedicate a historical marker at 210 Montgomery Ave to memorialize the life of Josephine Henry, who was a teacher, social reformer, and advocate for women's suffrage.

The Friends will hold its annual "Tea in the Countryside" event on Sunday, October 13, 2019 at Troy Presbyterian Church. This year's program will feature a Chautauqua performance by Kevin Hardesty as Daniel Boone.

VERSAILLES REPORT

John Crawford updated the Board on this year's summer reading program. To date, the Library has signed-up 1,235 kids and 325 teens. This is a modest, but significant, increase from last year, in which 1,228 kids and 282 teens participated. Adult summer reading participation has also increased from 716 to 740. It was also noted that 2,209 lunches have been served as part of the Lunch Bunch program.

MIDWAY REPORT

Stacy Thurman shared with the Board some of the popular local history programs recently hosted by the Midway Branch Library. Most recently, the library has hosted a "Walk and Talk" program, which allows participants to discuss Midway's history with a special guest as they walk around Midway. The first was held on June 25, 2019 and a second will be held on July 30, 2019. The Midway Branch has had many successful local history programs, including a series of Midway Living History programs held in 2018-2019. It was suggested that a similar set of programs might be done in Versailles.

In addition, Stacy noted that Midway Branch staff continue to visit Northside Elementary twice a week during the summer. She is also very excited about an upcoming series on cooking summer vegetables presented by Chef Ouita Michel and Girl Scout Alice Hagan.

DIRECTOR'S REPORT

A. Woodford Co. Historical Society – Agreement

The Board reviewed a revised draft of the agreement between the Library and Woodford County Historical Society that addressed the concerns expressed by the Board at last month's meeting.

Annie Denton made a motion to authorize President Gerald Wuetcher to forward the agreement to the Woodford County Historical Society President Ruth Ann Adams and the Woodford County Historical Society Board. Bill Shanks seconded the motion. The Board approved the motion by a vote of 5-0.

B. Tax Rates – FY 19/20

The Board reviewed the various tax rate options provided by the Kentucky Department Libraries & Archives (KDLA).

The first option would be to adopt the compensating rate. This would set the real and personal property rates at 6.2 cents per \$100 of assessed value. The motor vehicle tax rate would be 2.43 cents per \$100 of assessed value. The adoption of these rates would not require a public hearing and would not be subject to a recall.

The second option would be to maintain the tax rates at their current level. This would set the real and personal property rates at 6.3 cents per \$100 of assessed value. The motor vehicle tax rate would be 2.43 cents per \$100 of assessed value. The adoption of these rates would require a public hearing, but would not be subject to a recall.

The third option would be to adopt the so-called "4% rate" which set rates at a level projected to increase revenues by 4%. This would set the real and personal property tax

rates at 6.4 cents per \$100 of assessed value. The motor vehicle tax rate would be 2.43 cents per \$100 of assessed value. The adoption of these rates would require a public hearing, but would not be subject to a recall.

Bill Shanks moved to table the discussion and adoption of tax rates to the next meeting. Patrick Hall seconded the motion. The motion was approved by a vote of 5-0.

C. Library Board – Treasurer Position

Treasurer Don Smith's term expired on June 30, 2019 and he was ineligible for reappointment. His departure from the Board has left the position of treasurer vacant. The Board will consider filling this position at the August meeting.

UNFINISHED BUSINESS

A. Director Evaluation – 2019

President Wuetcher compiled all the comments from the Board regarding the director's evaluation.

Jennifer Sullivan made a motion to authorize President Wuetcher to review the evaluation with Karen. Annie Denton seconded the motion. The Board approved the motion by a vote of 5-0.

NEW BUSINESS

Karen gave a brief update on the ongoing HVAC repair and noted that Thermal Equipment has removed the HVAC units in the downstairs staff work area and the director's office.

ADJOURN

Annie Denton made a motion to adjourn the meeting. Jennifer Sullivan seconded the motion. The Board approved the motion to adjourn by a vote of 5-0. The meeting adjourned at 5:55 p.m.

ATTEST:

President

Secretary

Date: _____