

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES

Minutes of Regular Board Meeting

June 20, 2018

5:00 p.m.

Present: President Gerald Wuetcher, Treasurer Don Smith, Member Bill Shanks, Member Annie Denton, Member Jennifer Sullivan, Karen Kasacavage (Director), John Crawford (Assistant Director)

Guests: Stacy Thurman, Manager – Midway Branch – Walter Bradley Park proposal

CALL TO ORDER

President Gerald Wuetcher called the meeting to order at 5:00 p.m.

GUEST

The Midway Branch Manager, Stacy Thurman, discussed a proposal to remove a fence and create an access point to the Walter Bradley Park trail at the Midway Branch Library.

Annie Denton made a motion to authorize Park Manager John Holloway to remove a fence and develop a plan to create a trailhead at the Midway Branch Library. Jennifer Sullivan seconded the motion. The motion passed by a vote of 4-0.

APPROVAL OF MINUTES

President Gerald Wuetcher submitted for consideration a draft of the minutes from the meeting held on May 16, 2018. Bill Shanks made a motion to approve the minutes as submitted. Jennifer Sullivan seconded the motion. The Board approved the motion by a vote of 4-0.

FINANCIAL REPORT

Karen reports that the budget will come in at or just under the target for the year. As a result, the Board decided that there was no compelling reason to amend the budget.

The Board did ask that the Bookmobile budget category be changed to Outreach so that it might be more transparent that the gas/oil/insurance expenses reflect the operating costs of both vehicles.

Jennifer Sullivan made a motion to accept the financial report and approve the payment vouchers. Bill Shanks seconded the motion. The Board approved the motion by a vote of 4-0.

REGIONAL LIBRARIAN'S REPORT

The Kentucky Department for Libraries and Archives (KDLA) annual online summer reading survey is now available for completion. The deadline to participate in the survey is October 1, 2018.

This month's trustee tip emphasizes the importance of keeping all by-laws and policies up-to-date. The Board acknowledged a need to review current policies and by-laws. They will begin this process by reviewing the by-laws at the meeting in July.

FRIENDS OF THE LIBRARY REPORT

The Friends of the Library met at the Anderson County Public Library on June 13 with the Friends of the Anderson County Public Library to share ideas. There is no meeting scheduled in July.

DIRECTOR'S REPORT

A. Summer Reading -update

Summer reading began with the kickoff party on June 1. To date, 1,190 kids and teens have signed up to participate. Over 600 adults have registered to participate in the adult summer reading program.

The "Lunch Bunch" summer feeding program began on June 4. This partnership with Woodford County Public Schools allows children 18 years of age and younger to receive a free lunch Monday – Friday from 12:00-1:00. Adults can purchase a lunch for \$3. To date, the library has hosted nine lunches and has served 965 meals.

B. Board – officer elections

The Board will conduct elections at next month's meeting.

UNFINISHED BUSINESS

A. Evaluation - Director

Karen excused herself from the meeting. The Board conducted Karen's performance evaluation based on the criteria detailed in the Director Evaluation approved at the January 2018 meeting. Members were encouraged to contact President Wuetcher if they wanted to add to or otherwise amend the evaluation. He will synthesize the various comments and observations of members as he writes the evaluation.

NEW BUSINESS

President Wuetcher asked the Board to consider the Library's priorities for the coming year, in particular as it relates to any possible needs for additional space.

Karen will contact the Woodford County Historical Society to see if they have reached a decision regarding any potential partnership or collaboration with the Library.

ADJOURN

Bill Shanks moved to adjourn the meeting. Don Smith seconded the motion. The Board approved the motion unanimously. The meeting adjourned at 6:20 p.m.

ATTEST:

Secretary

Date: _____