

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES

Minutes of Regular Board Meeting

May 15, 2019

5:00 p.m.

Present: President Gerald Wuetcher, Vice President Bill Shanks, Treasurer Don Smith, Secretary Annie Denton, Member Jennifer Sullivan, Karen Kasacavage (Director), John Crawford (Assistant Director)

Guests: Emily Congleton, Woodford Leadership of Tomorrow
Stacy Thurman, Midway Branch Manager

CALL TO ORDER

President Gerald Wuetcher called the meeting to order at 5:00 p.m.

APPROVAL OF APRIL MINUTES

APPROVAL OF SPECIAL BOARD MEETING MINUTES – APRIL 23, 2019

President Gerald Wuetcher submitted for consideration drafts of the minutes from the regular meeting held on April 17, 2019 and the special meeting held on April 23, 2019. It was suggested that the minutes from the regular meeting be corrected to use quotation marks around the term “4% rate” to clarify that the tax rate is not actually being set at 4%. It is one tax rate option available to the Library that is often simply referred to as the “4% rate” by the Kentucky Department for Libraries and Archives and others. Bill Shanks made a motion to approve the minutes from the regular meeting on April 17, 2019 as corrected and approve the minutes from the special meeting on April 23, 2019 as submitted. Don Smith seconded the motion. The Board approved the motion by a vote of 5-0.

FINANCIAL REPORT

Karen reports that the budget remains on target for the fiscal year.

Annie Denton made a motion to accept the financial report and approve the payment vouchers. Bill Shanks seconded the motion. The Board approved the motion by a vote of 5-0.

FRIENDS OF THE LIBRARY REPORT

The two recipients of the Carla R. Dills Memorial Scholarship were selected. The Friends donated \$600 to the Midway Branch for the celebration commemorating its 10th anniversary.

DIRECTOR’S REPORT

A. Woodford Co. Historical Society – Agreement

The Board reviewed Woodford County Historical Society’s proposed list of provisions to be included in any contractual agreement that would transfer the Historical Society’s books, archives, and files to the Library.

The Board made several changes to clarify how the archives and research room would be staffed and when it would be open to the public. Furthermore, the Board determined that it

would be unnecessary for the Historical Society to use its own letterhead with its current address for all correspondence related to the collection.

Karen will give the revised document to Phyllis Mattingly to form the basis of a contractual agreement.

B. Financing Options

The Board reviewed possible financing options from Citizens Commerce Bank, Community Trust Bank, and the Kentucky Association of Counties (KACO).

UNFINISHED BUSINESS

A. Director Evaluation – 2019

The Board tabled the evaluation of the director until next month's regular meeting.

NEW BUSINESS

Malcolm Endicott quoted a base cost of \$1,000 to perform a survey. There may be additional costs depending on how the process unfolds.

Students from the Woodford County High School asked that they be allowed to sell copies of a book that they created. All proceeds will benefit the high school's writing project.

Don Smith made a motion that the Woodford County High School be allowed to sell books at the Library as a fundraiser for this writing project. Annie Denton seconded the motion. The motion was approved 5-0.

Midway Branch Manager Stacy Thurman provided an update as to various activities going on at the Midway Branch. She reviewed the celebration held on May 11, 2019 commemorating the 10th anniversary of the Midway Branch opening.

Assistant Director John Crawford provided an update to activities going on at the Main Library. He discussed the summer reading kick-off party to be held on May 31, 2019.

The Board agreed that Stacy and John will be placed on the agenda each month to provide updates on the Midway Branch and the Main Library, respectively.

ADJOURN

Bill Shanks made a motion to adjourn the meeting. Don Smith seconded the motion. The Board approved the motion by a vote of 5-0. The meeting adjourned at 5:49 p.m.

ATTEST:

President

Secretary

Date: _____