

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES
Minutes of Regular Board Meeting
September 16, 2015
4:30 PM

Present: President Peggy Miller, Vice-President Gerald Wuetcher, Treasurer Don Smith, Secretary Camille Allen, Member Linda Minch, Heather Dieffenbach (KDLA Regional Consultant), Maurice Bakke (Friends of the Library Liaison to the Board), Karen Kasacavage (Director), John Crawford (Assistant Director)

Guest: Mary Ann Gill

CALL TO ORDER

President Peggy Miller called the meeting to order at 4:30 p.m.

APPROVAL OF MINUTES

President Peggy Miller submitted the minutes from the August meeting for consideration and approval. In the Director's Report, it was noted that "Gerald Wuetcher authorized the Director" should be modified to read "Gerald Wuetcher made a motion to authorize the Director." It was suggested that a reference to President Margaret Miller under New Business be changed to President Peggy Miller. Gerald Wuetcher moved to approve the minutes as amended. Camille Allen seconded the motion. The motion was approved unanimously.

FINANCIAL REPORT

Budget is on target two months in to the fiscal year. Karen did note, however, that the budget may need to be amended to reflect the cost of insurance for the new bookmobile.

Camille Allen moved to accept the financial report and approve the payment vouchers. Gerald Wuetcher seconded the motion. The motion was approved without objection.

REGIONAL LIBRARIAN'S REPORT

KDLA consultant Heather Dieffenbach noted that the Kentucky Public Library Standards survey will be open for submissions from October 1 through December 30, 2015. The Outside the Lines Campaign runs from September 13-19 and highlights some of the creative ways libraries have sought to demonstrate how they have evolved in order to remain vital and relevant to their communities. The Ohio Kentucky Indiana (OKI) Children's Literature Conference will be held on November 7 at Thomas More College in Crestview Hills, Kentucky.

This month's trustee tip outlines the procedures for administering the oath of office properly.

FRIENDS OF THE LIBRARY REPORT

Maurice Bakke serves as the Treasurer of the Friends of the Woodford County Library and has agreed to serve as their Liaison to the Board. The Friends will meet at 6 p.m. on September 16, 2015 to discuss plans for the Tea in the Countryside fundraiser to be held at Munday's Farm on Sunday, October 18 from 2-4 p.m.

DIRECTOR'S REPORT

A. Bookmobile - update

Karen has arranged to purchase a new bookmobile vehicle from James Motor Company. James Motor Company will have windows and a rear air conditioning unit installed. The bookmobile will then be delivered to the Library so that shelves can be installed and the vehicle wrapped.

Karen informed the Board that the Woodford County Clerk's office assesses values of the current bookmobile at \$6,100. It can now be sold to James Motor Company for \$10,000.

B. Concrete work – estimates

Karen has received two estimates to repair the concrete walkways at the rear entry of the building. C & R Asphalt quoted a cost of \$7950; Whitehouse Concrete Construction indicated they could do the work for \$11,895.

C. Parking lot - Versailles

Community Trust Bank has made arrangements with C & R Asphalt to seal coat and restripe the parking lot for \$7,100. The Library's share of that cost will be \$3,550.

Karen also reviewed a quote from Parks Landscaping to remove snow from the parking lot and walkways at the Main Library and Midway Branch. The costs remain the same from last year: \$85/hour to use a blade attached to a vehicle and \$40/hour to shovel.

ADJOURN

Gerald Wuetcher made a motion to adjourn the meeting. Don Smith seconded the motion. The meeting was adjourned without objection at 5:45 p.m.